



**NOTICE OF THE ANNUAL GENERAL MEETING  
ABORIGINAL FINANCIAL OFFICERS ASSOCIATION OF ALBERTA**

**February 27, 2023**

**TO: All Members of the Aboriginal Financial Officers Association of Alberta (AFOA Alberta)**

**RE: NOTICE OF THE ANNUAL GENERAL MEETING**

Take notice that the Annual General Meeting (the “Meeting”) of the members of AFOA Alberta will be held on **Tuesday, March 21, 2023**, at 10:00 am for the following purposes:

1. To receive and consider the financial statements of AFOA Alberta for the year ended March 31, 2022, the auditors’ report therein and the report of the Board of Directors.
2. To elect four (4) new Directors: three (3) - year terms.
3. To transact such further or other business as may properly come before the Meeting or any adjournment thereof.

At the Meeting, Certified Members, General Members and Student Members (the “Members”) are entitled to vote on any matter brought before the Meeting as long as at the time of the Meeting, the Members are entered on the records of AFOA Alberta as a Member in Good Standing.

Respectfully,

Robert Andrews, MBA, CMA, CPA, CAFM  
AFOA Alberta, Executive Director

**AFOA ALBERTA CHAPTER  
19th Annual General Meeting  
Via Teleconference/In-person  
March 28, 2022 - 12:00 a.m. – 12:45 p.m.**

**In Person Attendance:** Robert Andrews, Norm Brennand, Charlene Bruno, Jessica Dorion, Brian Hjesvold, Justin Jimmy, Trina Mineault, Randall Spohn, Edwina Stump, Gerald Whitford, Randa Wright, Michael Zubach

**Teleconference Attendance:** Shirley Alder, Nelson Breaker, Doane Crow Shoe, Roxanna Hilcton, Sheila Howard, Rhonda Lizotte, Michelle Minde, Joanna Morin, Shawna Morning Bull, Jacqueline Russell, Glenda Swampy, Nik Wetsch, Sharon Winnipeg, Vicki Yellow Old Woman

**Excused:** Dorothy Simon

1. **Opening of Meeting:** 12:10 p.m. **Prayer:** Jessica Dorion
2. **Introduction of the Chair:** Gerald Whitford
3. **Introduction of the Secretary:** Edwina Stump
4. **Appointments of Scrutineers:** Robert Andrews and Randa Wright
5. **Proof of Mailing Notice - Members received**
  - a. Email Notification – March 6, 2022
  - b. Email Notification – March 23, 2022
6. **Report on Attendance of Members:** 26 members
7. **Approval of Agenda**

Motion made to approve the agenda.

Motion made by Trina Mineault and seconded by Jessica Dorion to approve the agenda as presented.

**CARRIED**

8. **Approval of March 19, 2021, Annual General Meeting Minutes**

Motion made to approve the March 19, 2021, Annual General Meeting Minutes.

Motion made by Brian Hjesvold and seconded by Norm Brennand to approve the January 28, 2020; Annual General Meeting minutes as presented.

**CARRIED**

**9. Report of the Board of Directors (2020-2021 Annual Report)**

Motion made to adopt the report of the Board of Directors 2020-2021 Annual Report as presented.

Motion made by Rhonda Lizotte and seconded by Justin Jimmy to adopt the report of the Board of Directors 2020-2021 Annual Report as presented.

**CARRIED**

**10. Report of the Auditor/Treasurer (The Financial Statements of AFOA Alberta for the year ended March 31, 2021, and the Auditors' Report)**

Motion made by Edwina Stump and seconded by Charlene Bruno to adopt the Audited 2020/2021 Financial Statements as presented.

**CARRIED**

**11. New Business for which prior notice is not required.**

- None Declared.

**12. Introduction of Nominees**

1. Norm Brennand
2. Charlene Bruno
3. Doane Crow Shoe
4. Rhonda Lizotte
5. Dorothy Simon
6. Gerald Whitford

Motion made to close the nominations.

Motion made by Brian Hjesvold and seconded by Justin Jimmy to close the nominations.

**CARRIED**

**13. Election of Directors**

Motion made to complete the poll by ballot.

Motion made by Trina Mineault and seconded by Michael Zubach to complete the poll by ballot.

**CARRIED**

**The following are elected to the Board of Directors:**

1. Norm Brennand
2. Charlene Bruno

3. Doane Crow Shoe
4. Rhonda Lizotte
5. Gerald Whitford

**14. Motion made to destroy the ballots.**

Motion made by Rhonda Lizotte and seconded by Brian Hjesvold to destroy the ballots.

**15. Conclusion of Meeting**

Motion made to close the meeting at 1:06 p.m.

Motion made by Trina Mineault and seconded by Brian Hjesvold to close the 19<sup>th</sup> Annual General Meeting.

**CARRIED**

DRAFT



## NOMINATION FORM FOR THE OFFICE OF DIRECTOR

### IN THE MATTER OF THE ABORIGINAL FINANCIAL OFFICERS ASSOCIATION OF ALBERTA ELECTION OF DIRECTORS AND IN ACCORDANCE WITH THE ABORIGINAL FINANCIAL OFFICERS ASSOCIATION OF ALBERTA BYLAWS:

1. I, \_\_\_\_\_,  
of \_\_\_\_\_,  
in the province of Alberta hereby nominate  
\_\_\_\_\_,  
of, \_\_\_\_\_,

Alberta, (the "Candidate") for the position of Director of the Aboriginal Financial Officers Association of Alberta for a three-year term.

2. I know the Candidate and understand the eligibility requirements under the Aboriginal Financial Officers Association of Alberta Bylaws and to the best of my knowledge, information and belief, the Candidate is eligible to be nominated for and hold office of Director.

#### Nominator

1. I, \_\_\_\_\_,

Accept the nomination for the position of Director of the Aboriginal Financial Officers Association of Alberta for a three-year term.

2. I am entitled to be nominated for the position of Director under the Aboriginal Financial Officers Association of Alberta Bylaws.

3. I agree to be bound by all policies and procedures of the Aboriginal Financial Officers Association of Alberta Bylaws and Policies

#### Candidate



20<sup>th</sup> Annual General Meeting  
March 21, 2023  
10:00 a.m. – 12:00 p.m.

### **Agenda**

1. Opening of Meeting
2. Chair – Introduction or Appointment
3. Secretary – Introduction or Designation
4. Scrutineers – Appointments
5. Proof of Mailing Notice
6. Report on Attendance of Members
7. Approval of Agenda
8. Approval of the March 28, 2022, Annual General Meeting Draft Minutes
9. Report of Board of Directors
10. Report of the Auditor/Treasurer (The Financial Statements of AFOA Alberta for the year ended March 31, 2022, and the Auditors' Report)
11. Member Update
12. Introduction of Nominees
13. Election of Directors
14. Conclusion of meeting



**DIRECTOR NOMINATIONS**  
**ABORIGINAL FINANCIAL OFFICERS ASSOCIATION OF ALBERTA**  
**ELECTION OF DIRECTORS**

February 27, 2023

To: All Members of the Aboriginal Financial Officers Association of Alberta

Call for Nominations for four (4) positions for the Board of Directors. There are four (4) three-year positions required to be filled at the upcoming Annual General Meeting.

The Bylaws of the Aboriginal Financial Officers Association of Alberta require that there be a minimum of four (4) directors to a maximum of fifteen (15) directors.

Under the Bylaws, only Certified Members and General Members, eighteen years or older and not the subject to bankruptcy or insolvency proceedings may be qualified for election as directors.

Respectfully,

Robert Andrews, MBA, CMA, CPA, CAFM

AFOA Alberta, Executive Director